Hi [name],

I hope you are well.

PERSONALIZED transition sentence introducing that you are keeping them updated with your speaking...

In case you weren’t aware, I have a mission / dream / goal / passion for speaking on (YOUR TOPIC). It’s something I’m very (ENTER YOUR FEELING / IMPRESSION) about, and I’m reaching out to friends, family, and colleagues to ask for your support in spreading the word so I can make a bigger impact on the world.

If you know any (YOUR IDEAL AUDIENCES., eg., groups, organizations or conferences, business, networking) that invite outside speakers, would you mind making an introduction for me?

I've put together an email template (below) that you are welcome to use, that has the information about my speaking topic included.

Let me know if you have any questions at all, and thanks so much in advance.

Your Name / Email Signature